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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6649228
Procuring Entity DEPARTMENT OF TOURISM
Title EngAGE: Enriching the Lives of DOT Senior Citizens Program-27-29 November 2019
Area of Delivery

Solicitation Number:	2019-11-0305	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	14/11/2019
Approved Budget for the Contract:	PHP 275,976.00	Last Updated / Time	13/11/2019 10:59 AM
Delivery Period:		Closing Date / Time	18/11/2019 10:00 AM
Client Agency:			
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_romanesh@yahoo.com.ph		

Description

TERMS OF REFERENCE

EngAGE: Enriching the Lives of DOT Senior Citizens Program
November 27-29, 2019

LOT I. ACCOMMODATION, VENUE AND MEALS

I. SPECIFICATIONS:

No. of Pax: 32pax Guaranteed =25pax
 Provider must be DOT Accredited Hotel/Travel Agency/Tour Operator
 Area: Cabanatuan City and or General Tinio, Nueva Ecija

II. SEMINAR FUNCTION ROOMS/ACCOMMODATION

(Twin-sharing) 30 pax+2 training staff/ =32pax
 Php2,136.75/room/night x 2nights x 16 rooms= Php 68,376.00

III. MEALS

Php1,100.00/pax x 32pax x 3days = Php105,600.00
 Sub-Total = Php173,976.00

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IV. INCLUSIONS:

- Seminar venue/function room for three days
- White boards, projectors, laptop, and sounds systems
- Three (3) A.M. Snacks/ Three (3) PM Snacks Three (3) Buffet Lunch and Two (2)

Dinner and Two (2) Breakfast

- Writing materials, pencils and pens
- Flowing coffee and drinking water during the duration of the seminar
- Provision for parking area

LOT II. TRANSPORTATION

I. SPECIFICATIONS:

1 unit (45 –seater Bus)

No. of Participants: 35pax

Provider must be DOT Accredited

Area: Cabanatuan City and Municipality of Gen. Tinio, Nueva Ecija

II. TRANSPORTATION

Land transfer from DOT-Makati Office to Nueva Ecija

Pick-up DOT –Makati Office /Dropped –off Cabanatuan City, Nueva Ecija

October 23, 2019 at (05:00hrs)

Pick –up Cabanatuan City, Nueva Ecija /Dropped –off DOT –Makati Office

October 25, 2019 at (14:00hrs)

Sub- total =Php54,000.00

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III. INCLUSIONS

- 45 – seater air-conditioned bus and coaster
- Equipped with audio/video entertainment
- Driver’s fee, fuel, drivers meal and insurance
- Toll and parking fee

- Bus to stay for the duration of the seminar

- MAPSA Permit

LOT III. LIVELIHOOD SEMINAR WITH FARM IMMERSION

I. SPECIFICATIONS:

No. of Pax: 32pax Guaranteed=25pax

Provider must be DOT Accredited Farm Resort

Area: Gen. Tinio, Nueva Ecija

Venue/Accommodation Classification: Farm Resort

II. LIVELIHOOD SEMINAR WITH FARM IMMERSION:

a. Farm Tour Package with livelihood seminar

Php1,500.00/pax x 32 pax=Php48,000.00

Sub-total=Php48,000.00

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III. INCLUSIONS:

- Entrance Fees
- Use of facilities
- Nilupak making
- Palitaw Making
- Sheep Herding
- Fish Feeding and Fish Culture
- Rice/Tree planting
- Cultured Bee
- Mushroom culture demo
- Farm Immersion/tour
- Boodle Fight
- A.M. Snack, P.M. Snack

IV. TERMS OF PAYMENT

Government Procedure

V. TOTAL BUDGET:

ACCOMMODATION & VENUE = Php 68,376.00

MEALS = Php105,600.00

TRANSPORTATION = Php 54,000.00

LIVELIHOOD SEMINAR W/ FARM TOUR = Php 48,000.00

TOTAL = Php275,976.00

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VI. CONTACT PERSON: WILSON J. TELIG

Tel. No. 459-5200 to 30 loc. 407

Email : beethoven_gw@yahoo.com

Prepared by:

WILSON J. TELIG

Chief, Administrative Officer
Training and Development Division

Other Information

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Required Valid Documents to be submitted:

1. Current Mayor's/Business Permit/BIR Cert. of Registration (Individual)
Or Official Receipt as a Proof of payment for the Renewal of Business Permit
2. Philgeps Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest Income or Business Tax Return (For ABC's above Php500K)
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement
5. DOT Accreditation Certificate

Kindly submit your quotation for the above requirement in a SEALED ENVELOPE indicating our Solicitation Number or Reference Number, Company Name addressed to Ms. Teresita A. Romanes at DOT Bldg., 4th Floor, #351 Sen. Gil Puyat Avenue, Makati City.

Created by TERESITA A. ROMANES

Date Created 13/11/2019

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